

PUBLIC NOTICE - Notice Is Hereby Given That the Tangipahoa Parish Council Will Meet in **Regular Session** on Monday, December 9, 2019 Immediately Following the Public Hearing Held At 5:30 PM At Tangipahoa Parish Government Building, 206 East Mulberry Street, Amite, Louisiana, contact number (985) 748-3211

PUBLIC HEARING - Notice Is Hereby Given That a Public Hearing Will Be Held by The Tangipahoa Parish Council on Monday, December 9, 2019 at 5:30 PM At Tangipahoa Parish Government Building, 206 East Mulberry Street, Amite, Louisiana, contact number (985)748-3211, on the following:

- T.P. Ordinance No. 19-52- An ordinance to authorize the Tangipahoa Parish Council- President Government to accept a donation of immovable property from Andrew M. Edwards, II and Katherine Edwards Vigneron and to authorize the Parish President or his authorized designee to sign any and all documents in regards to the acceptance of the aforementioned donation
 - T.P. Ordinance No. 19-44- An ordinance adopting the operating and capital outlay budgets of the Tangipahoa Parish Council for fiscal year 2020
 - T.P. Ordinance No. 19-53- An ordinance amending T.P. Ordinance No. 91-8 and T.P. Ordinance No. 96-3- regarding the Tangipahoa Parish code of ordinances, Chapter 13- Logging Permits
 - T.P. Ordinance No. 19-54- An ordinance amending T.P. Ordinance No. 19-31- Adoption of operating and capital outlay budgets of the Tangipahoa Parish Council-President Government for fiscal year 2019
 - T.P. Ordinance No. 19-55- An ordinance amending Tangipahoa Parish Subdivision Regulations on various requirements and allowing those requirements to become development regulations for codification
 - T.P. Ordinance No. 19-56- An ordinance adopting the Tangipahoa Parish Government Employee Handbook
 - T.P. Ordinance No. 19-57- Adoption of the 2020 budget of the Tangipahoa Parish Convention and Visitors Bureau
 - T.P. Ordinance No. 19-58- - An ordinance adopting the 2020 operating budget of the Tangipahoa Parish Library Board of Control
 - T.P. Ordinance No. 19-59- An ordinance amending the 2019 budget of the Tangipahoa Parish Convention and Visitors Bureau
 - T.P. Ordinance No. 19-60-A variance to TP Ordinance No. 11-56 to allow for approval of a two-family duplex on one platted lot of record that is adjacent to a lot of record under same ownership, including partnership LLC for Lot 2 of Schillage Partition. (Old Baton Rouge Highway)
 - T.P. Ordinance No. 19-61-A variance to TP Ordinance No. 11-08 at 14256 East Blackcat Road to allow for an Automobile Impound Facility with no storage of vehicles to construct a 6-foot fence in line with State regulation and provide a site plan in lieu of a survey
- Mr. Cortez made it known that the budget committee met prior to the TPC meeting regarding TP Ordinance No. 19-44 and 19-54. No action was taken.

No one from the public wished to address any of the foregoing items.

**Tangipahoa Parish Council
Tangipahoa Parish Government Building
206 East Mulberry Street, Amite, LA 70422
Regular Meeting Immediately Following Public Hearing
December 9, 2019**

CALL TO ORDER- Meeting was called to order by Mr. Lionell Wells, Chairman

INVOCATION- Mr. Trent Forrest

PLEDGE OF ALLEGIANCE (*All Veterans and active military, please render the proper salute*)- Mr. David Vial

ROLL CALL

PRESENT

Councilman Trent Forrest
Councilman James Bailey
Councilman Louis Joseph
Councilman Carlo Bruno
Councilman Buddy Ridgel
Councilman Joey Mayeaux
Councilman Lionell Wells
Councilman David Vial
Councilman Bobby Cortez

ABSENT

Councilman Harry Lavine

CELL PHONES - *Please Mute or Turn Off*

ADOPTION OF MINUTES- Motion made by Councilman Vial, seconded by Councilman Forrest to adopt the minutes of the regular meeting dated November 25, 2019. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Vial, Councilman Cortez

Nays: None

Abstain: None

Absent: Councilman Lavine

PUBLIC INPUT - *Anyone Wishing to Address Agenda Items Which Were Not on Public Hearing*- None

PARISH PRESIDENT'S REPORT

1. Approval of Change Order No. 4- Club Deluxe Road Overlay and Widening- Motion made by Councilman Mayeaux, seconded by Councilman Vial to approve change order no. 4 for the Club Deluxe Road Overlay and Widening project. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Vial, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Lavine
2. Approval of Four (4) or More New Current Year Model 5-6 Yard Dump Body- Motion made by Councilman Vial, seconded by Councilman Bailey to approve the bid for four or more 5-6-yard F-750 Ford dump trucks by Courtesy Ford at a price of \$75,478 each. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Vial, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Lavine
3. Approval of Two (2) or More New Current Year Model 12-16 Yard Dump Body Bids- Motion made by Councilman Ridgel, seconded by Councilman Mayeaux to approve the bid for two or more 12-16-yard dump trucks by Empire Truck Sales, LLC at a price of \$106,875.98 each. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Vial, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Lavine
4. Approval of TPG Fiscal Agent- Motion made by Councilman Vial, seconded by Councilman Joseph to approve First Guaranty Bank as TPG fiscal agent for period January 1, 2020- December 31, 2023. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Vial, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Lavine
5. Financial Report- Presented

REGULAR BUSINESS

6. Adoption of T.P. Ordinance No. 19-52- An ordinance to authorize the Tangipahoa Parish Council-President Government to accept a donation of immovable property from Andrew M. Edwards, II and Katherine Edwards Vigneron and to authorize the Parish President or his authorized designee to sign any and all documents in regards to the acceptance of the aforementioned donation- Motion made by Councilman Vial, seconded by Councilman Mayeaux to adopt T.P. Ordinance No. 19-52. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Vial, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Lavine

T.P. Ordinance No. 19-52

"AN ORDINANCE TO AUTHORIZE THE TANGIPAHOA PARISH COUNCIL-PRESIDENT GOVERNMENT TO ACCEPT A DONATION OF IMMOVABLE PROPERTY FROM ANDREW M. EDWARDS, III AND KATHERINE EDWARDS VIGNERON AND TO AUTHORIZE THE PARISH PRESIDENT OR HIS AUTHORIZED DESIGNEE TO SIGN ANY AND ALL DOCUMENTS IN REGARDS TO THE ACCEPTANCE OF THE AFOREMENTIONED

DONATION"

WHEREAS, Andrew M. Edwards, II and Katherine Edwards Vigneron have offered to donate to the Tangipahoa Parish Council-President Government a parcel of property being 100.44 acres, more or less; and

THEREFORE BE IT ORDAINED by the Tangipahoa Parish Council, the legislative branch of parish government, which along with the Parish President of Tangipahoa Parish, Louisiana constitute the parish government, the said Tangipahoa Parish Council-President Government having a Home Rule form of government and acting pursuant to the authority of that Home Rule Charter which became effective on October 27, 1986 as follows:

That the Tangipahoa Parish President or his authorized designee as the representative of and for and on behalf of the Tangipahoa Parish Council-President Government, be and is hereby authorized, empowered and directed to accept from the donors, Andrew M. Edwards, II and Katherine Edwards Vigneron, the following described parcel of property described as Edwards Small Development on the survey of Bradley J. Roberts, Professional Land Surveyor, dated October 3, 2019 and further described as Exhibit A attached.

BE IT FURTHER OBTAINED that upon the acceptance of the donation of the hereinabove described property from the donors, Andrew M. Edwards, II and Katherine Edwards Vigneron, this property shall thereafter belong to and be owned by the Tangipahoa Parish Council-President Government.

BE IT FURTHER ORDAINED by the Tangipahoa Parish Council that this ordinance shall take effect immediately upon the signature of the Tangipahoa Parish President.

The above and foregoing ordinance having been duly submitted to the Tangipahoa Parish Council in writing; introduced at a public meeting of the Tangipahoa Parish Council; discussed at a duly scheduled and noticed public hearing; after motion and second was submitted to the official vote of the Tangipahoa Parish Council.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Lionell Wells, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

7. Adoption of T.P. Ordinance No. 19-44- An ordinance adopting the operating and capital outlay budgets of the Tangipahoa Parish Council for fiscal year 2020- Motion made by Councilman Joseph, seconded by Councilman Vial to adopt T.P. Ordinance No. 19-44. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Vial, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Lavine

T.P. Ordinance No. 19-44

AN ORDINANCE ADOPTING THE OPERATING AND CAPITAL OUTLAY BUDGETS OF THE TANGIPAHOA PARISH COUNCIL FOR FISCAL YEAR 2020

BE IT ORDAINED by the Tangipahoa Parish Council, governing authority of Tangipahoa Parish, State of Louisiana, that the attached Operating and Capital Outlay Budgets of the Tangipahoa Parish Council for Fiscal Year 2020 be hereby adopted.

TANGIPAHOA PARISH GOVERNMENT
PROPOSED BUDGET FOR YEAR ENDING 12/31/2020

Fund	Revenue	Expenses
General	\$ 16,599,653	\$ 16,000,323
OPEB	\$ 545,014	\$ 137,568
Administrative	1,986,240	1,934,007
Road & Bridge Maint.	15,119,000	14,771,366
Road & Bridge Contract	4,350,000	4,335,500
Garbage Maintenance	8,569,950	9,607,770
Road Lighting #1 - #7	544,634	599,753
Health Unit	2,998,500	2,791,751
Animal Control	933,302	930,667
Section 8 Housing	3,319,000	3,345,452
Witness Fee	88,800	78,552
Industrial Development	666,000	645,882
FP Arena Operations	547,600	503,632

Juror Per Diem	151,700	152,068
RRG Housing Grant	400,000	299,221
Council Chambers Comm	75,010	75,000
WIOA Funds	<u>4,584,349</u>	<u>4,584,349</u>
	\$ 61,478,752	\$ 60,792,861

Copies of the T.P. Proposed Budget for 2020 are available for public inspection at the Offices of Tangipahoa Parish Government, 206 East Mulberry Street, Courthouse Annex Building, Amite, LA on Monday - Friday, 8:00 am thru 4:00pm.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Lionell Wells, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

8. Adoption of T.P. Ordinance No. 19-53- An ordinance amending T.P. Ordinance No. 91-8 and T.P. Ordinance No. 96-3- regarding the Tangipahoa Parish code of ordinances, Chapter 13- Logging Permits- Motion made by Councilman Bruno, seconded by Councilman Ridgel to adopt T.P. Ordinance No. 19-53. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Vial, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Lavine

T.P. Ordinance No. 19-53

"AN ORDINANCE AMENDING T.P. ORDINANCE NO. 91-8 AND T.P. ORDINANCE NO. 96-3- REGARDING THE TANGIPAHOA PARISH CODE OF ORDINANCES, CHAPTER 13- LOGGING PERMITS"

BE IT ORDAINED by the Tangipahoa Parish Council President Government, governing authority of Tangipahoa Parish, State of Louisiana that the Tangipahoa Parish logging regulations be hereby amended and codified as follows:

ARTICLE VI. - LOGGING

Sec. 13-121. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

-Lot means a small parcel of real estate less than one acre in size.

-Tract means a parcel of land larger than a lot but not imparting in itself any precise dimension.

Sec. 13-122. - Permit required; issuance, form.

All contractors-producers of timber, poles, piling, pulpwood and/or any forest products shall be required to pay a fee, which will be nonrefundable, for a permit to perform logging operations in the parish.

It shall be unlawful for the owner or operator of any vehicle, truck, trailer or combination thereof engaged in the transportation of pulpwood, cord wood or other wood products upon the streets or highways of the Parish to permit the same to be operated on such streets and highways or roads without first obtaining a permit for operation of said equipment from the Parish Council.

REPEAL Current - Sec. 13-123. - Each lot or tract requires separate permit.

AMEND to Read - Sec. 13-123. - Annual Permit Standards

The cost of the permit shall be in an amount of one hundred dollars (\$100.00), per year, for the owner of the vehicle, truck, trailer or combination thereof. In addition, in order for the permit granted to be applicable, the owner and operator of any vehicle, truck, trailer or combination thereof engaged in the transportation of pulpwood, cord wood or other wood products in the Parish shall notify the Parish Permit Office within twenty-four (24) hours of the operation of the vehicle or equipment of the location of any highways, streets or roads that shall be used within the Parish.

Sec. 13-124. - Display of permit.

The logging permit must be displayed in a conspicuous place at the logging site which can be seen from the roadway. A copy of the permit must be kept in each truck of the logging operation to which the permit is issued. The permit shall include the name, address and telephone number of the contractor-producer.

If permit is not displayed, the logging company shall pay a \$250.00 penalty.

Sec. 13-125. - Failure to comply; voiding of permit.

Failure to comply with any directive of this article shall allow for immediate voiding of the permit by the parish enforcement agency until such violation is corrected at which time a new permit may be applied for.

Sec. 13-126. - Identification displayed on trucks.

The name, address and telephone number of the logging contractor/producer shall be clearly displayed on all trucks at all times for the logging permit to be valid.

Sec. 13-127. - Inspection of sites.

At the completion of log hauling activities, notification shall be given to the appropriate office for inspection of the site. Inspection will be completed within two days.

Sec. 13-128. - Clearing of drainage ditches, canals.

When the logging operation will cease for five or more days, drainage ditches and/or canals shall be cleared of obstructions.

Sec. 13-129. - Cleaning of roads.

If during logging operations wet conditions cause mud to be tracked onto roads causing an unsafe driving condition, the parish may halt such operations until roads are cleaned or until it is deemed safe for traffic to resume.

Sec. 13-130. - Violations; penalties.

Permit for logging operations required; violations; penalties

On a first violation of this Section, the offender (logging company) shall pay a penalty not less than two hundred-fifty dollars (\$250.00) nor more than five hundred dollars (\$500.00).

On a second violation of this Section, the offender (logging company) shall pay a penalty not less than five hundred dollars (\$500.00), and potential imprisoned for not more than thirty (30) days.

On a third conviction, the offender shall have the permit to operate in the Parish revoked and may be fined or imprisoned to the maximum extent allowed by law for the violation of any local governing authority ordinance.

BE IT FURTHER ORDAINED by the Tangipahoa Parish Council that this ordinance shall take effect immediately upon the signature of the Tangipahoa Parish President and all previous ordinances in conflict with said ordinance are hereby repealed.

The above and foregoing ordinance having been duly submitted to the Tangipahoa Parish Council in writing; introduced at a public meeting of the Tangipahoa Parish Council; discussed at a duly scheduled and noticed public hearing; after motion and second was submitted to the official vote of the Tangipahoa Parish Council.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Lionell Wells, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

9. Adoption of T.P. Ordinance No. 19-54- An ordinance amending T.P. Ordinance No. 19-31- Adoption of operating and capital outlay budgets of the Tangipahoa Parish Council-President Government for fiscal year 2019- Motion made by Councilman Joseph, seconded by Councilman Forrest to adopt T.P. Ordinance No. 19-54. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Vial, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Lavine

T.P. Ordinance No. 19-54

AN ORDINANCE AMENDING T.P. ORDINANCE NO. 19-31- AMENDING THE OPERATING A CAPITAL OUTLAY BUDGETS OF THE TANGIPAHOA PARISH COUNCIL- PRESIDENT GOVERNMENT FOR FISCAL YEAR 2019

BE IT ORDAINED by the Tangipahoa Parish Council, governing authority of Tangipahoa Parish, State of Louisiana, that T.P. Ordinance No. 19-31- Amendment of the Capital and Outlay Budgets of the Tangipahoa Parish Council-President Government for fiscal year 2019 is hereby amended as attached.

BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon signature of the Parish President and all previous Ordinances in conflict with said Ordinance are hereby repealed.

This Ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Lionell Wells, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

10. Adoption of T.P. Ordinance No. 19-55- An ordinance amending Tangipahoa Parish Subdivision Regulations on various requirements and allowing those requirements to become development regulations for codification- Motion made by Councilman Bruno, seconded by Councilman Vial to adopt T.P. Ordinance No. 19-55. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Vial, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Lavine

T.P. Ordinance No. 19-55

AN ORDINANCE AMENDING TANGIPAHOA PARISH SUBDIVISION REGULATIONS ON VARIOUS REQUIREMENTS AND ALLOWING THOSE REQUIREMENTS TO BECOME DEVELOPMENT REGULATIONS FOR CODIFICATION.

BE IT ORDAINED by the Tangipahoa Parish Council-President Government, governing authority of Tangipahoa Parish, State of Louisiana that the Tangipahoa Parish Development Regulations for Residential Subdivisions be hereby amended to allow for codified standards:

Repeal T.P. Ord No. 06-10, recognizing Coving Design standards as no longer included as a residential subdivision design.

Remove wording from T.P. Ord No. 06-78, "Any subdivision with egress and ingress on a State Highway must submit a permit application to LA D.O.T.D. This application must include the total subdivision even if it is to be constructed in Phases. The approved permit must be presented with the Final Plans. The Tangipahoa Parish Planning Commission is hereby given authority to delay for not more than fifty (50) days or deny approval of plans for subdivisions, apartment complexes, condominiums, mobile home parks, town homes when the capacity or configuration of the parish road which must serve as access to the subdivision, apartment complex, condominiums, mobile home park or town homes does not meet the design standards for "Local Roads and Streets" as set by LA D.O.T.D. This determination will be made by the Parish Engineer in consultation with the Developer and his Consulting Engineer within. Within 30 days. This determination will be valid for 6 months.

Any subdivision consisting of fifty (50) acres or more and must use a parish road for access which has less than eighteen feet (18") wide riding surface and less than fifty feet (50) wide right-of-way must have lots consisting of one (1.0) acre or more." As T.P. Ord 19-46 amends the requirements for Transportation Study and/or Traffic Analysis requirements for developments.

Standards Approval Procedure for Phased Development –

Revise current regulations book under Procedures for Preliminary Approval 7) to read, "A total overall conceptual design layout is to be submitted for the entire proposed development that includes all phases for development. If subdivision is to be divided into phases, all potential phases must be shown. No construction activities may begin until Final Approval is received.

Revise current regulations book under Procedures for Preliminary Approval 10) to read "Preliminary Approval shall expire if Final Approval is not given by the Planning Commission within twelve (12) months of receiving Preliminary Approval. The entire development or specific phases may be brought forward for Final Approval. All documents required in a Final Approval Application as per regulations at time of submission must be provided to the Planning Commission for the development or phase(s) being requested for Final Approval."

Revise current regulations book under Procedures for Final Approval 4) to read, "Final Approval may be requested for the entire development or submitted by phases. Once Approval is granted, construction of infrastructure may begin for what was submitted and approved. Any subdivision infrastructure improvements not completed within five (5) years of receiving Final Approval must be resubmitted for new approval and shall meet all current infrastructure standards at the time of new request.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Lionell Wells, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

11. Adoption of T.P. Ordinance No. 19-56- An ordinance adopting the Tangipahoa Parish Government Employee Handbook- Motion made by Councilman Joseph, seconded by Councilman Cortez to adopt T.P. Ordinance No. 19-56. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez

Nays: None

Abstain: None

Absent: Councilman Vial, Councilman Lavine

T. P. ORDINANCE NO. 19-56

ORDINANCE OF TANGIPAHOA PARISH COUNCIL ADOPTING TANGIPAHOA PARISH GOVERNMENT EMPLOYEE HANDBOOK

WHEREAS the Tangipahoa Parish Council believe it to be in the best interest of the Parish to adopt an Employee Handbook for Tangipahoa Parish; and

WHEREAS the said Council believes that such Employee Handbook may accomplish the following purposes:

1. Inform employees as to their rights, duties, and obligations in relation to each other and their employer.
2. Inform Department Heads and other Supervisors of their obligations toward the employees and their right to respect, loyalty, and obedience from the employees.
3. Encourage Parish employees and Officials to serve in a courteous, efficient, and professional manner.
4. Encourage public service as a career.

NOW THEREFORE, BE IT ORDAINED by the Tangipahoa Parish Council-President Government, that the attached Employee Handbook is hereby adopted as the Official Employee Handbook for Tangipahoa Parish Government.

BE IT FURTHER ORDAINED that the aforesaid Employee Handbook is intended to provide guidelines governing public service by Tangipahoa Parish Government employees and is not a contract. That any policies, procedures, rules or resolutions that are contrary to the attached Manual are superseded by the current Manual.

That if there is a conflict between the terms of this Handbook and State or Federal Laws or Regulations, the Laws and Regulations shall be followed.

If any provision of the Handbook or the application of the provisions is deemed invalid or void, the remainder of the policies and procedures shall remain in force to the extent they are not invalid and void.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Lionell Wells, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

12. Adoption of T.P. Ordinance No. 19-57- Adoption of the 2020 budget of the Tangipahoa Parish Convention and Visitors Bureau- Motion made by Councilman Bailey, seconded by Councilman Mayeaux to adopt T.P. Ordinance No. 19-57. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Vial, Councilman Lavine

T.P. Ordinance No. 19-57

ADOPTION OF 2020 BUDGET OF THE TANGIPAHOA PARISH CONVENTION AND VISITORS BUREAU
BE IT ORDAINED by the Tangipahoa Parish Council, governing authority of Tangipahoa Parish, State of Louisiana, that T. P. Ordinance No. 19-57- 2020 Budget of the T. P. Convention & Visitors Bureau is hereby adopted on the fund basis as follows:

TANGIPAHOA PARISH TOURIST COMMISSION

PROPOSED GENERAL FUND BUDGET

YEAR ENDING DECEMBER 31, 2020

ESTIMATED BEGINNING FUND BALANCE	\$	2,314,200
ESTIMATED REVENUES		
LODGING TAX		800,000
COLLECTION FEES		(40,000)
ACT 1 INCOME		300,000
GRANTS		-
INTEREST EARNED		25,000
TOTAL ESTIMATED REVENUES		1,085,000
ESTIMATED FUNDS AVAILABLE FOR EXPENDITURE		3,399,200
ESTIMATED EXPENDITURES		
SALARIES		385,000
PAYROLL TAXES AND EMPLOYEE BENEFITS		142,500
ADV & PROM/TOUR PARTNERSHIP		668,500
GRANT EXPENDITURES		-
AUTOMOBILE EXPENSE		8,000

ACCOUNTING AND AUDITING/PROFESSIONAL FEES	25,000
COMMISSIONER EXPENSE	3,000
INSURANCE	13,000
OFFICE EXPENSE	48,000
REPAIRS & MAINTENANCE	36,000
UTILITIES	36,000
CAPITAL LEASES	20,000
CAPITAL OUTLAY	50,000
TOTAL ESTIMATED EXPENDITURES	1,435,000
ESTIMATED ENDING FUND BALANCE: ESTIMATED FUND BALANCE-ASSIGNED	-
ESTIMATED FUND BALANCE-COMMITTED	1,010,000
ESTIMATED FUND BALANCE-RESTRICTED	150,000
ESTIMATED ENDING FUND BALANCE-UNASSIGNED	804,200
TOTAL ESTIMATED ENDING FUND BALANCE	\$ 1,964,200

BE IT FURTHER ORDAINED, that this ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Lionell Wells, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

13. Adoption of T.P. Ordinance No. 19-58- - An ordinance adopting the 2020 operating budget of the Tangipahoa Parish Library Board of Control- Motion made by Councilman Forrest, seconded by Councilman Joseph to adopt T.P. Ordinance No. 19-58. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Vial, Councilman Lavine

T.P. Ordinance No. 19-58

AN ORDINANCE ADOPTING THE OPERATING BUDGET OF THE TANGIPAHOA PARISH LIBRARY BOARD OF CONTROL FOR 2020

BE IT ORDAINED by the Tangipahoa Parish Council, governing authority of Tangipahoa Parish, State of Louisiana, that the Operating Budget of the Tangipahoa Parish Library Board of Control for Fiscal Year 2020 as below:

TANGIPAHOA PARISH LIBRARY BOARD OF CONTROL
PROPOSED BUDGET FOR YEAR ENDING 12/31/2020
Tangipahoa Parish Library

	2019 Final and Original Budget	Projected Results at 12/31/2019	2020 Proposed Budget
REVENUES			
Ad Valorem Taxes	\$ 3,200,000	\$ 3,352,416	\$ 3,300,000
Ad Valorem Tax- Prior Years		339	-
State Revenue Sharing	160,000	181,080	175,000

Grant Revenues	-	-	-
Photo Copy Fees	30,000	38,596	30,000
Fax Fees	30,000	31,779	30,000
Library Fines	25,000	21,833	25,000
Lost Material Payments	4,000	5,067	4,000
Interest Earnings	15,000	100,098	50,000
Gifts & Donations	1,000	781	1,000
Miscellaneous Receipts	<u>5,000</u>	<u>4,399</u>	<u>4,000</u>
TOTAL REVENUES	<u>3,470,000</u>	<u>3,736,388</u>	<u>3,619,000</u>
EXPENDITURES			
Personnel Services	2,097,500	1,919,598	2,197,000
Operating Services	210,400	150,059	197,400
Communications	89,000	54,146	87,000
Rentals	3,500	2,600	3,000
Maintenance	76,000	109,719	78,000
Professional Services	197,300	180,956	178,300
Insurance	93,800	87,895	93,800
Materials & Supplies	113,000	99,782	111,000
Furniture & Equipment <\$500	10,000	9,663	10,000
Travel	15,000	8,194	15,000
Capital Outlay	376,000	330,878	373,000
Intergovernmental Exp	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>
TOTAL EXPENDITURES	<u>3,411,500</u>	<u>3,083,490</u>	<u>3,473,500</u>
Excess Revenues Over Expenditures	58,500	652,898	145,500
Other Sources/<Uses>	<u>(50,000)</u>	<u>-</u>	<u>(50,000)</u>
Excess (Deficiency) Revenues/Sources Over Expenditures/Uses	8,500	652,898	95,500
Fund Balance Beginning	<u>6,892,801</u>	<u>7,138,207</u>	<u>7,791,105</u> *
Fund Balance Ending	<u><u>6,901,301</u></u>	<u><u>7,791,105</u></u>	<u><u>\$ 7,886,605</u></u>

Copies of the T.P. Library Proposed Budget for 2020 are available for public inspection at the Offices of Tangipahoa Parish Government, 206 East Mulberry Street, Courthouse Government Building, Amite, LA on Monday - Friday, 8:00 am thru 4:00pm.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon passage of the Tangipahoa Parish Council and signature of the Parish President.

This ordinance having been submitted in writing, introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing and was submitted to an official vote of said Council.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Lionell Wells, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

14. Adoption of T.P. Ordinance No. 19-59- An ordinance amending the 2019 budget of the Tangipahoa Parish Convention and Visitors Bureau- Motion made by Councilman Bailey, seconded by Councilman Bruno to adopt T.P. Ordinance No. 19-59. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Vial, Councilman Lavine

T.P. Ordinance No. 19-59

AMENDING THE 2019 BUDGET OF THE TANGIPAHOA PARISH CONVENTION AND VISITORS BUREAU

BE IT ORDAINED by the Tangipahoa Parish Council, governing authority of Tangipahoa Parish, State of Louisiana, that T. P. Ordinance No. 19-59 - Amending T.P. Ordinance No. 18-74- 2019 Budget of the T. P. Convention & Visitors Bureau is hereby adopted on the fund basis as follows:

TANGIPAHOA PARISH TOURIST COMMISSION	
AMENDED GENERAL FUND BUDGET	
YEAR ENDING DECEMBER 31, 2019	
ESTIMATED BEGINNING FUND BALANCE	\$ 2,646,878
ESTIMATED REVENUES	
LODGING TAX	800,000
COLLECTION FEES	(40,000)
ACT 1 INCOME	300,000
GRANTS	122,869
INTEREST EARNED	15,000
TOTAL ESTIMATED REVENUES	1,197,869
ESTIMATED FUNDS AVAILABLE FOR EXPENDITURE	3,844,747
ESTIMATED EXPENDITURES	
SALARIES	375,000
PAYROLL TAXES AND EMPLOYEE BENEFITS	140,500
ADV & PROM/TOUR PARTNERSHIP	770,500
GRANT EXPENDITURES	122,869
AUTOMOBILE EXPENSE	8,000
ACCOUNTING AND AUDITING/PROFESSIONAL FEES	22,000
COMMISSIONER EXPENSE	2,000
INSURANCE	13,200
OFFICE EXPENSE	48,000
REPAIRS & MAINTENANCE	36,000
UTILITIES	36,000
CAPITAL LEASES	5,000

CAPITAL OUTLAY	50,000
TOTAL ESTIMATED EXPENDITURES	1,629,069
ESTIMATED ENDING FUND BALANCE:	
ESTIMATED FUND BALANCE-ASSIGNED	-
ESTIMATED FUND BALANCE-COMMITTED	1,010,000
ESTIMATED FUND BALANCE-RESTRICTED	150,000
ESTIMATED ENDING FUND BALANCE-UNASSIGNED	1,055,678
TOTAL ESTIMATED ENDING FUND BALANCE	\$ 2,215,678

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon passage of the Tangipahoa Parish Council and signature of the Parish President.

This ordinance having been submitted in writing, introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing and was submitted to an official vote of said Council.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Lionell Wells, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

15. Adoption of T.P. Ordinance No. 19-60-A variance to TP Ordinance No. 11-56 to allow for approval of a two-family duplex on one platted lot of record that is adjacent to a lot of record under same ownership, including partnership LLC for Lot 2 of Schillage Partition. (Old Baton Rouge Highway)- Motion made by Councilman Mayeaux, seconded by Councilman Ridgel to adopt T.P. Ordinance No. 19-60. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez

Nays: None

Abstain: None

Absent: Councilman Vial, Councilman Lavine

T.P. Ordinance No. 19-60

AN ORDINANCE TO GRANT A VARIANCE TO ORDINANCE 11-56- TO ALLOW FOR APPROVAL OF A TWO FAMILY DUPEX ON ONE PLATTED LOT OF RECORD THAT IS ADJACENT TO A LOT OF RECORD UNDER THE SAME OWNERSHIP, INCLUDING PARTNERSHIP LLC FOR LOT 2 OF SCHILLAGE PARTITION (OLD BATON ROUGE HIGHWAY)

WHEREAS, John Schillage owns three separate tracts authorized through the Office of Community Development known as the Schillage Partition;

WHEREAS, Ordinance 11-56 requires approval from the Planning Commission is required for the construction or expansion of more than two residential, two-family unit/duplex and all other multi-family construction on a platted lot of record or multiple adjacent lots of record under same ownership, including partnership in an LLC;

THEREFORE BE IT ORDAINED by the Tangipahoa Parish Council-President Government, governing authority of Tangipahoa Parish, State of Louisiana, that a variance to the Tangipahoa Parish Code of Ordinances, Parish of Tangipahoa, State of Louisiana, be granted to John Schillage to obtain approval to place a two family duplex on one platted lot of record that is adjacent to a lot of record under the same ownership;

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Lionell Wells, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

16. Adoption of T.P. Ordinance No. 19-61-A variance to TP Ordinance No. 11-08 at 14256 East Blackcat Road to allow for an Automobile Impound Facility with no storage of vehicles to construct a 6-foot fence in line with State regulation and provide a site plan in lieu of a survey- Motion made by Councilman Bruno, seconded by Councilman Mayeaux to adopt T.P. Ordinance No. 19-61. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez

Nays: None

Abstain: None

Absent: Councilman Vial, Councilman Lavine

T. P. ORDINANCE NO. 19-61

AN ORDINANCE TO GRANT A VARIANCE TO T.P. ORDINANCE NO. 12-42 AT 14256 EAST BLACKCAT ROAD TO ALLOW FOR AN AUTOMOBILE IMPOUND FACILITY WITH NO STORAGE OF VEHICLES TO CONSTRUCT A 6-FOOT FENCE IN LINE WITH STATE REGULATION AND TO PROVIDE A SITE PLAN IN LIEU OF A SURVEY

WHEREAS, the current impound facility regulations section of the code of ordinances requires that the facility shall be screened by a solid fence or fences, wall or walls and/or other similar structure or structures at least ten (10) feet in height and which fences, walls and/or structures must totally and completely enclose the operational areas of the facility so as to separate the operational areas from the public if the facility stores, holds or processes materials outdoors;

THEREFORE BE IT ORDAINED by the Tangipahoa Parish Council-President Government, governing authority of Tangipahoa Parish, State of Louisiana, that a variance be granted to Tiger Towing at 14256 East Blackcat Road in District No. 4 to exempt the fence requirement.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Lionell Wells, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

17. Introduction of T.P. Ordinance No. 19-62 - An ordinance approving the contract with Acadian Ambulance Service, Inc. and authorizing the Parish President to sign any and all documents in regards thereto- Motion made by Councilman Ridgel, seconded by Councilman Joseph to introduce T.P. Ordinance No. 19-62 and set public hearing for Monday, December 23, 2019 at 5:30PM for the purpose of receiving public input on the adoption thereof. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Vial, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Lavine
18. December 9th- Appoint/Re-appoint Hospital Service District No. 2- Motion made by Councilman Joseph, seconded by Councilman Forrest to re-appoint Mr. Robbie Lee for his second term as commissioner on the Hospital Service District No. 2 Board (Hood Memorial). This term will expire December 2025. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Vial, Councilman Lavine
19. Appoint/Re-Appoint Gravity Drainage District No. 4- Motion was made by Councilman Joseph, seconded by Councilman Bruno to reappoint Mr. Mark Miller as commissioner on the Gravity Drainage District No. 4 Board. This term will expire November 2023. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Vial, Councilman Lavine

Motion was made by Councilman Cortez, seconded by Councilman Bruno to amend the agenda by unanimous vote to add the matter of Appoint/Re-Appoint Tangipahoa Parish Sewer District No. 1. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez

Nays: None

Abstain: None

Absent: Councilman Vial, Councilman Lavine

Motion made by Councilman Cortez, seconded by Councilman Bailey to accept Mr. Randall Tricou's resignation and appointing Mr. Samuel Richmond to fill the unexpired term. This term will expire March 2020. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez

Nays: None

Abstain: None

Absent: Councilman Vial, Councilman Lavine

BEER, WINE, AND LIQUOR PERMITS-

20. Energy Express/ Back and 4th Quick Mart
43234 Pumpkin Center Road
Hammond, LA 70403
Class B/ Class A/B- See below
21. Sunny Times 1/ Bedico Food Mart
27466 Highway 22
Ponchatoula, La 70454
Class B/Class A/B- See below
22. Annureet & Ekan Corp dba Best Stop 46
14291 Highway 22
Ponchatoula, LA 70454
Class B/ Class A/B- See below

Motion made by Councilman Mayeaux, seconded by Councilman Ridgel to approve the bwl permits for the foregoing three businesses as presented. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Vial, Councilman Lavine

LEGAL MATTERS- Motion made by Councilman Joseph, seconded by Councilman Cortez to enter into executive session regarding jail litigation matters. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Vial, Councilman Lavine

Motion made by Councilman Bruno, seconded by Councilman Joseph to exit executive session. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Vial, Councilman Lavine

Mr. Wells made it known that no action was taken during executive session.

Motion was made by Councilman Bruno, seconded by Councilman Cortez to take the attorneys recommendation and proceed as advised. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Bailey, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Mayeaux, Councilman Wells, Councilman Cortez
Nays: None
Abstain: None
Absent: Councilman Vial, Councilman Lavine

COUNCILMEN'S PRIVILEGES - None

ADJOURN- With no further business appearing, on motion by Councilman Cortez, seconded by Councilman Forrest, the Tangipahoa Parish Council adjourned.

S/Kristen Pecararo
Clerk
Tangipahoa Parish Council

S/Lionell Wells
Chairman
Tangipahoa Parish Council